

# IT PROJECT MANAGER

## Profile

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## Professional Profile

IT Project Manager with 7-year of a consistent track record of leading and delivering global infrastructure projects in international environments. Build trust and confidence with stakeholders, strong technical background to better understand and mitigate project risks. Highly organized, proactive, and excellent communication skills.

## Skills

### PROJECT MANAGEMENT

- Certification : PRINCE2 Foundation
- Manage project promotion (internal and external)
- Manage project's perimeter, manage all phases : initiation to delivery
- Manage suppliers, providers, mentor and coach project team
- Manage meetings, workshops, migrations, deployments, project documentation, reporting
- Manage project risks in international environments
- Manage call for tender (RFI, RFP, RFQ)

### INTERNATIONAL COMMUNICATION

- French : mother tongue
- English : speak, translate, read, write (TOEIC: 885)
  - Work : *Nscglobal (LONDON - UK), Nov. 2007 - Sep. 2009*
  - International projects : *Total SA (2009-2010), GDF Suez (2010-2012)*
- German: speak, read, write - Basic level
  - One semester study program (ESSLINGEN), 3 months training period (LUDWIGSHAFEN).
- Dutch: Read - Low level
  - One semester study program (BREDA).

### TECHNICAL SKILLS

- Computer networks / infrastructure :
  - Switching/Routing : *IPv4, IPv6, DHCP, 802.1x, VLAN, VTP, ACL, RIP, OSPF, EIGRP, BGP, NAT*
  - WAN : *MPLS, PPP, VPN, Frame-Relay*
  - Wireless (Wi-Fi) : *study, audit, design, installation, configuration, teaching*
  - Security : *radius (IAS, Freeradius, ACS), PKI (Microsoft, OpenSSL), firewall (Microsoft ISA, iptables, pfsense), VPN*
  - Manufacturers : *Cisco (IOS), Nortel, Aruba Networks, Motorola/Symbol, Bluesocket ...*
  - Operating systems : *Unix, Linux, MS Windows, OS X*
  - User management : *ldap, ADS, Samba, Novell*
- Programming
  - Analysis methodology : *UML, Merise*
  - Programming languages : *Python, bash, Java, PHP, XHTML, XML, CSS, C++, Java, C*
  - Databases : *Oracle, MySQL.*

## Education

<b>PRINCE2 Foundation</b>	December 2011	Altran CIS Institute
<b>Cisco certifications: CCDA, CCNA, CCNA Wireless</b>	From June 2008	Valid until September 2014
<b>Cisco Advanced Wireless LAN Design Specialist (642-586/650-621)</b>	February 2009	Expired
<b>Network Architecture and Engineering (master degree)</b>	Sep. 2005	Avans University (Breda - The Netherlands)
<b>International project manager in computing and networks</b>	2004	ISAIP ESAIP Group (Angers - France)
<b>BTS Computing and networks (BTEC - Level)</b>	2002	La Joliverie (Nantes - France)
<b>BAC STI Mechanics (A - Level)</b>	2000	Marcel Callo (Redon - France)

## IT Project Manager : GDF Suez - B3G SIQ

11/2010 - ... | Contractor (Altran TEM)

### ABOUT GDF SUEZ - B3G SIQ

GDF Suez is a key player on the international energy market. SIQ is the IS department of B3G branch (Global Gaz and GNL), providing services to B3G's BU.

### KEY PROJECT:

- **Led the international WAN migration project of the branch:**
  - Highly business-critical infrastructure (incl. datacenters)
  - Managed project team members spread over various countries
  - Managed technical experts to define target infrastructure and determine best migration strategy
  - Negotiated support process (incident, change, problem, contract) and SLA
  - Drove regular meetings and workshops
  - Prepared documents and synthesis to facilitate decision making by stakeholders
  - Reported regularly and pro-actively to branch management.

## IT Project Manager : Total SA - DSIT

#### ABOUT TOTAL SA - DSIT

First French company (CAC 40 index), Total is a major worldwide company. The "Telecom Architecture projects (IP/PAT)" team of Total DSIT (Holding) is in charge of studies and projects governance for large international projects, working with various affiliates worldwide.

#### ASPECTS OF MY JOB WITH TOTAL:

- **Call for tender:**
  - Documents (RFI, RFQ)
  - Review, analysis, synthesis
  - Contractual negotiations (SLAs, architecture, ...)
- **Project Management:**
  - Leading all phases: initiation to delivery
  - Manage meetings, workshops, training sessions
  - Plan and track deployments
  - Associated documentation (meeting minutes, project costs, project plans, ...)
- **Studies:**
  - Gather/establish business requirements
  - Multiple cases (comparison, costs, recommendations)
  - Presentation of the results to Total management

#### KEY PROJECTS

Company: Total affiliate (South Africa)

The project: Call for tender to renew South African domestic WAN

- Project Management
- Drive meetings and workshops, locally or remotely
- Launch of a call for tender (RFI, RFQ)
- Results analysis, synthesis and presentation to the affiliate
- Contractual negotiation
- Plan and organize migration
- Documentations: synthesis, recommendations, project plan, project costs, ....

Products: MS Project, MS PowerPoint, MS Visio, ...

Length: 9 Months

My opinion: Working mostly remotely on this project with teams with cultural and working habits slightly different than Europe implies to use structured and concised approaches.

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Company: Total affiliate (Sensitive Asian country)

The project: Integration of two affiliates into Total network infrastructure.

Products: MS Project, MS PowerPoint, MS Visio, ...

Length: 4 Months

My opinion: This project, managed by both France and APAC teams was my first project in a "sensitive/critical" environment/country.

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### Senior wireless consultant : Nscglobal

11/2007 - 09/2009

#### ABOUT NSCGLOBAL

Nscglobal is a company created in the UK in 1998. Nscglobal provides agility to world-class organisations through on-demand integrated communications solutions, and motivated expert people. Nscglobal is mainly focused on helping the top 300 world-class organizations.

A more detailed version of this resume is available at <http://www.gerthoffert.net>

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### Wireless consultant : Bluesafe

04/2006 - 11/2007

#### ABOUT BLUESAFE

Bluesafe is a french company based in Paris specialized in the Wi-Fi domain for major french companies.

A more detailed version of this resume is available at <http://www.gerthoffert.net>

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### Work Experience (Synthesis)

<b>Altran TEM (contractor)</b>	IT Projects Manager : Projects within major international companies (Total, GDF Suez).	Sep. 2009 / ...
<b>Nscglobal (UK)</b>	Senior Wireless Consultant : Network services and solutions for major companies.	Nov. 2007 / Sep. 2009
<b>Bluesafe</b>	Wireless Consultant : Company specialized in Wireless networks.	Apr. 2006 / Nov. 2007
<b>Freelance</b>	Windows 2003 Server, Exchange, IPsec, ...	Jan. / Apr. 2006
<b>ACOMAX Net P. (UK)</b>	Creation of a web portal (internship)	Apr. / Dec. 2005
<b>VINCI Bautech (DE)</b>	Study about installing Citrix within the company (internship).	Jul. / Sep. 2003

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### Hobbies

#### COMPUTING ACTIVITIES

- Ex-manager of Angers-Wireless (non-profit organization)
- Nantes-Wireless (non-profit organization)
  - **Instigator and co-writer of the Ebook project (802.11 - Wireless networks)**
  - **Instigator and co-writer of the Ebook-2 project (Build a community network)**
- Ex-Manager of LiLoLiPo (non-profit organization)
  - Events to promote Linux and Free Software in Pont-Château (FR) - [www.lilolipo.net](http://www.lilolipo.net)

#### SPORTS

- Kitesurf, Mountain Bike, Rollerskates, Paragliding, Ski, Snowboard.